DEPARTMENT OF STATE CIVIL SERVICE
P.O. BOX 94111-CAPITOL STATION
BATON ROUGE, LA 70804-9444

POSITION DESCRIPTION APPROVAL

Form Est: 03/2015

STATECIVILSERVICE

Department:	0700 - DOTD
Agency:	0276 - DOTD-Engineering & Operations
Position Number:	50488432

Allocation Action:	Affirmed
Official Allocation:	ENG 7
Job Code:	109340
Pay Level:	TS-320
Delegated:	No
Career Progression Group:	No
Master Job Description:	No
Effective Date:	05/14/2020
Position Audited:	No
Audit Date:	
Comments:	

Log Number:	169328
Consultant:	ALG
Supervisor:	HHH

Louisiana SCS State Civil Service

POSITION DESCRIPTION

Form Revision Date: 11/2016

COMPENSATION DIVISION
DEPARTMENT OF STATE CIVIL SERVICE
P.O. BOX 94111 – CAPITOL STATION
BATON ROUGE, LA 70804-9111
SCSPDS@la.gov

1 TYPE OF REQUEST

Check appropriate request boxes. If master job description, please attached master list of positions.

☒ UPDATE ☐ AGENCY APPEAL ☐ MASTER ___ # requested

☐ JOB CORRECTION ☐ 5.3 APPEAL ☐ CAREER PROGRESSION GROUP

☐ NEW POSITION

MAJOR AGENCY CODE & PERSONNEL AREA CODE	POSITION NUMBER
0700/0276	50488432

CURRENT OFFICIAL JOB TITLE (IF POSITION IS IN A CPG, LIST CAP OF ALLOCATION)	CURRENT PAY LEVEL	CURRENT OFFICIAL JOB CODE
ENGINEER 7	TS-320	109340
REQUESTED OFFICIAL JOB TITLE	REQUESTED PAY LEVEL	REQUESTED OFFICIAL JOB CODE

2 INFORMATION REQUIRED FOR NEW POSITION *FOR LA GOV HCM AGENCIES ONLY*

ORGANIZATIONAL UNIT NUMBER	COST CENTER NUMBER /FUND	WORK PARISH	PERSONNEL SUBAREA

EMPLOYEE GROUP (CHOOSE ONE)

☐ FT HOURLY ☐ FT SALARY ☐ PT HOURLY

3 GENERAL INFORMATION

EMPLOYEE'S NAME – LAST, FIRST	Employee Qualifies For Job	HUMAN RESOURCES CONTACT
WAGUESPACK, BRENT	☒ Yes ☐ No	JENNIFER MIZZELL
AGENCY/DEPARTMENT – OFFICE – DIVISION		HUMAN RESOURCES TELEPHONE
DOTD/OFFICE OF ENGINEERING/HQ/SECTION 24/ GANG 002		(225) 379-1902
OFFICIAL TITLE OF SUPERVISOR	DIRECT SUPERVISOR'S POSITION NUMBER	HUMAN RESOURCES EMAIL
ENGINEER 8	115857	JENNIFER.MIZZELL@LA.GOV

4 COMPARATIVE POSITIONS

List positions that have similar or identical duties to this position.

INCUMBENT NAME	POSITION NUMBER	OFFICIAL JOB TITLE / AGENCY
ISEMANN, ROBERT	123461	ENGINEER 7

5 SUPERVISORY ELEMENTS

ORGANIZATIONAL CHART MUST BE ATTACHED

☒ DETERMINES WORK ASSIGNMENTS ☒ RECOMMENDS HIRING/PROMOTIONS ☒ TRAINS STAFF

☒ REVIEWS AND APPROVES WORK ☒ PREPARES & SIGNS PES RATING ☒ APPROVES LEAVE

4	NUMBER OF DIRECT SUBORDINATES

6 ATTACHMENTS

Check to indicate attachments.

☒ Organizational Chart **(required)** ☒ Duties / Responsibilities **(required)** ☐ Comments ☐ MJD Position Numbers ☐ Contracted Personnel Form

7 SIGNATURES

Sign and print below.

	DATE	
EMPLOYEE		☐ I certify that the information in this document is true and correct to the best of my knowledge. ☐ I certify that I have reviewed the position description. I disagree with a portion of the contents and have attached comments.
DIRECT SUPERVISOR		☐ I certify that I agree with this document. ☐ I certify that I have reviewed the position description. I disagree with a portion of the contents and have attached comments.
David S. Smith APPOINTING AUTHORITY (Required)	05/07/20	☒ I certify that I agree with this document. ☐ I certify that I have reviewed the position description. I disagree with a portion of the contents and have attached comments.
David S. Smith Engineer 8 PRINT NAME AND TITLE OF APPOINTING AUTHORITY		

8 JOB DUTIES AND RESPONSIBILITIES

Provide a brief statement describing the function of work or reason why the position exists. List duties indicating the percent of time spent for each area of responsibility. If applicable, describe any unusual physical demands and/or unavoidable hazards of the position. Attach additional pages if necessary.

PERCENTAGES MUST TOTAL 100% LIST DUTIES IN DECREASING ORDER OF IMPORTANCE / COMPLEXITY. THE NEED FOR SPECIAL LICENSE, POLICE COMMISSION, KNOWLEDGE OR TRAINING MUST BE INDICATED BELOW, IF APPLICABLE.

While in official capacity, DOTD employees must comply with applicable Louisiana and Civil Service laws, rules, and regulations, as well as DOTD policies, procedures, manuals, and directives.

This position is held by a licensed Professional Engineer with statewide responsibility. The engineer serves as one of five (5) chief assistants to the Road Design Engineer Administrator and assists in the administration of a major design division.

55%	Assists in setting priorities, developing programs, and coordinating and planning activities for the section. Advises, recommends, and/or establishes policy and procedure for the Department as pertaining to roadway design. Provides administrative and technical guidance and engineering expertise at the highest level for major highway projects and for major highway programs. Is responsible for the supervision and training of in-house engineering and technical staff. Direct reports include the Project Managers and an in-house design Supervisors.
25%	Administers consultant contracts for major highway design projects by developing project scopes, negotiating contract fees, monitoring consultant progress, administering the contract's provisions, approving invoices and reviewing the acceptability of final plans.
10%	Represents the Department of Transportation and Development as an expert witness in tort liability cases involving roadway design. This includes advising the attorney on the appropriate interpretation of DOTD, FHWA and AASHTO design guidelines and policies and as-built roadway plans. Provides technical expertise and the Department's position by answering interrogatories, giving depositions, assisting and guiding our attorney in court to interpret the credibility of the plaintiff's expert witnesses, and testifying as an expert witness.
5%	Serves as the Department's representative in meeting with elected state officials, parish governing bodies, and municipal governing bodies to advise, coordinate, inform, and obtain necessary approvals for project development and to keep these officials current on status of projects in their respective areas of concern.
5%	May be required to perform other duties as necessary, but not limited to, emergency/disaster support activities.
100%	

PROPOSED RE-ORG.

GANG 001
SMITH, DAVID 115857 ENGR 8
KIRKLIN, LISA 014242 AA-5

GROUP 1

GANG 002
SEMANN,ROBERT 123461 ENGR 7

- FROM GANG 035: VACANT 50534928 ENGR 6 DCL
- GANG 012:
  - JUDICE, ANDREW 50354717 ENGR 6
  - BEGNAUD, BRINN 50333206 ENGR 3
  - FOGLEMAN, JAMES 116114 EI 2
  - LUTZ, JOEY 184645 EI 2
  - ACHORD, BEAU 50353383 EI 1
  - LAM, THANH 50372428 ET DCL
- RAILROAD GANG 024:
  - RAY, JARED 50484765 ENGR 6
  - SHREWSBERRY, BILL 115076 ENGR 6 DCL
  - LUKE, SHAWN 50484766 ENGR 6 DCL
  - BELL, CARLTON 11164 EI 2
- AUTOMATION & CAD STANDARDS GANG 018:
  - FELDER, RYAN 50412848 ENGR 6 DCL
  - LAM, TRI 50372399 ET DCL

GROUP 2

GANG 002
LACOMBE, JASON 50362463 ENGR 7

- GANG 016:
  - NOLAN, RYAN 50488431 ENGR 6
  - NUR, MOHAMMAD 014014 ENGR 5
  - BICKHAM, SHANE 116280 EI 2
  - MANDELLA,PAUL 50488436 EI 2
  - BEADLE, EBER 087039 EI 2
- UTILITIES GANG 032:
  - KURTS, JOANN 50351656 ENGR 6
  - CANCIENNE, JACQUES 50412814 EI 2
  - LECOQ, GARY 50379816 ET DCL
  - HANSBERRY, BRANDON 123147 ET DCL
- PVMT PRESERVATION GANG 033:
  - SPURLOCK,D'LON 109596 ENGR 6
  - MAY, BRIAN 110028 ENGR 6 DCL
  - FRAZIER, KENDRICK 184703 EI 2
  - FONTENOT, SCOTT 50455889 ENGR 3
  - GARDNER,GREER 184704 EI 2
  - GAUTHIER, WILL 50465954 ENGR 5

GROUP 3

GANG 002
McMILLAN, RYAN (detail) 123547 ENGR 7

- GANG 017: VACANT 50512261 ENGR 6 DCL
- GANG 034: VACANT (detail) 086749 ENGR 6 DCL
- GANG 015:
  - MOORE, DARRELL 50354716 ENGR 6
  - VU, HAI 179664 ENGR 5
  - MICHEL, LOGAN 116117 ENGR 3
  - LANDRY, KIM 129981 EI 2
  - VACANT 129980 EI1-E5
  - FALKS, GAIL 094663 ET DCL
- GANG 022:
  - TONEY, PATRICK 013832 ENGR 6
  - PHAM, CAO 179661 EI 2
  - EAST, KYLE 085694 EI 2
  - EYMARD, AIDAN 141985 EI 2
  - MOREL, MAKALIA 50488433 EI 1

GROUP 4

GANG 002
WAGUESPACK, BRENT 50488432 ENGR 7

- GANG 014:
  - REVIERE, RYAN 50400927 ENGR 6
  - GETTYS, TYLER 116116 EI 2
  - LABORDE, JOSH 50465957 EI 2
  - GLUECK,SAWYER 50532891 EI 2
  - PRICE, AVERY 50518607 EI 2
- GANG 013:
  - RICHARD, RYAN 093014 ENGR 6 DCL — URBAN SYSTEM < 200K
  - LEBAS, MELISSA 081751 ENGR 6 DCL
  - CHASTAIN, DIANE 50484791 ET DCL — URBAN SYSTEM > 200K
- GANG 035:
  - VACANT 50488434 ENGR 6
  - CARTER, AIDAN 50488439 EI 2
  - VACANT 50412847 EI1-E5
  - VACANT (detail) 50412849 EI1-E5
  - VACANT 116118 EI1-E5

NEW GROUP 5

NEW GANG
VACANT TBD ENGR 7

- GANG 031:
  - LAI, QUANG 50310781 ENGR 6
  - PERCLE, RYAN 50542266 ENGR 3
  - MENARD, CHRIS 116143 EI 2
  - NAQUIN, SCOTT 091436 EI 2
  - BADAWI, TALAL 50452154 EI 2
  - ABBIYESUKU, CHARLES 119388 ET 4
- PERMITS GANG 019:
  - JOHNSON, JOY 50539953 ENGR 6
  - FERGUSON, CASSON TBD EI 2
  - YOUNG, DAWN 50354072 ET DCL
  - LEJEUNE, RAYNA 10118 ET DCL
  - ~~VACANT 50539954 ET 1-4~~
- FROM GANG 033: VACANT 50361003 ENGR 6 DCL
- FROM GANG 011: PICARD, TOBY (detail) 081741 ENGR 6 DCL
- FROM GANG 011: BROWN, JOSEPH 50310839 ENGR 6 DCL

EI-1	TS-312
EI-2	TS-313
ENGR 3	TS-314
ENGR 4	TS-316
ENGR 5	TS-317
ENGR 6	TS-319
E6-DCL	TS-319
ENGR 7	TS-320
ENGR 8	TS-322

ADMIN.
PROJECT MGMT.
DESIGN
OTHER

LEGEND:

Name
Position #
Job Title

ENGR/E:	ENGINEER
EI:	ENGINEER INTERN
EIA:	ENGINEER INTERN APPLICANT
ET:	ENGINEERING TECHNICIAN
AA:	ADMINSTRATIVE ASSISTANT

SECTION 24 ORGANIZATIONAL CHART

TO = 74 May 2020